



## AGREEMENT TO PROVIDE SERVICES

Agreement between: **Teaching Strategies, Inc**  
**dba: Safe & Civil Schools**  
PO Box 50550 (541) 345-1442  
Eugene OR 97405 FAX (541) 345-6431  
93-0905279

Tax I.D. Number:  
Contact person: **Kimberly Irving, Professional Services Coordinator**

Agency: **School Board of Clay County**  
23 S Green St  
Green Cove Springs FL 32043

Contact person: **Tina Baker, STEM Project Specialist**

Job #: 1301  
Title of Session: Foundations School-wide Behavior Management  
Presenters: **Susan Isaacs**  
Dates: September 11-12, 2012  
November 27-28, 2012  
February 26-27, 2013  
April 24-25, 2013

Fees: \$20,000.00 (8 days @ \$2500 each) *plus travel expenses*  
*\*Travel expenses for the 8 days listed above to be reimbursed up to \$5000.00 in accordance with School Board policy.*

Terms: This agreement is between Safe & Civil Schools and the School Board of Clay County. The School Board of Clay County agrees to pay Safe and Civil Schools twenty thousand dollars (\$20,000) in fees for the presentations listed above. In addition, all travel expenses incurred by Susan Isaacs for the presentations will be reimbursed. An invoice with receipts will be provided at the conclusion of each presentation in accordance with School Board policy, not to exceed the amount of five thousand dollars (\$5000). Safe & Civil Schools Presenter shall, at Safe & Civil Schools expense, be in compliance with the Jessica Lunsford Act under Florida Statutes. An invoice with receipts will be provided at the conclusion of each presentation.

**Thank you. Please sign and fax to Kimberly Irving at (541) 345-6431.**

\_\_\_\_\_  
Safe & Civil Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
District /Agency

\_\_\_\_\_  
Date

- ◆ Materials are offered at a discount from **Pacific Northwest Publishing**, in conjunction with consultations only. Please phone our office for details.
- ◆ Video taping of sessions is not allowed without prior written permission.
- ◆ It is the responsibility of the Agency to reproduce handouts.
- ◆ Cancellation Policy: Advance notice of 60 days is requested for cancellations. Any non-refundable expenses incurred at the request of the Agency are the responsibility of the Agency. These expenses may include but are not limited to airfare, lodging and car rental.
- ◆ Airfare, lodging, car rentals, etc., will not be booked until contract is signed by Agency. Delay in signing contract may increase costs of these items, therefore, please sign and return promptly.
- ◆ Any increased expenses due to circumstances outside of Safe & Civil Schools control, including, but not limited to, inclement weather or airline delays will be billed to the district.